



HAPPY HOME ACADEMY

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CODE OF CONDUCT FOR LEARNERS

Part 1: School Rules

Learners must:

- Acknowledge, uphold, and promote the uniform norms and standards set out herein
- Acknowledge that their attitude, self-discipline, ideals and conduct will enhance and facilitate a culture of teaching, learning and mutual respect, as well as a culture of striving towards excellence at Happy Home Academy.
- Commit themselves to act in accordance with the principles as expressed in this code, and
- Accept responsibility and commitment to attend school and receive education.

1. DEFINITIONS

In this code, unless the context indicates otherwise

1.1 “ Educator” means any person who teaches, educates or trains other persons or provides professional therapy at the school, technical college of education, or assist in rendering professional services or educational auxiliary services provided by or in a department of (and whose employment is regulated by the Educator’s Employment Act, 1994) and any other registered with the council

1.2 “Learner” means a pupil or student who is taught or trained by an educator as defined above.

- 1.3 “Parent” means
- 1.3.1 the parent or guardian of the learner
 - 1.3.2 the person legally entitled to custody of a learner; or
 - 1.3.3 the person who usually has the care and control of a learner

2. PRINCIPLES ON WHICH THE CODE OF CONDUCT IS BASED

2.1 Happy Home Academy must project, promote and fulfil the rights and democratic values of learners as identified in the Bill of Rights in the Constitution.

2.2 All learners enjoy equal treatment before the law and will receive equal protection and benefits of the law.

2.3 Every learner has the right to have his or her dignity respected.

2.4 Every learner has the right not to be treated in a cruel, inhumane or degrading manner.

2.5 Disciplinary actions will at all times be corrective, fair, just, consistent and educative.

2.6 The responsibility for applying discipline reserved for educators and/ or school governing board with the appropriate authority and responsibility.

2.7 Whenever practical, similar offences committed in similar circumstances will be treated equally through the rendering of similar disciplinary action.

2.8 Every learner has the right to freedom of expression, subject however, to fair and reasonable limitations, so as to maintain order and discipline at school.

2.9 Learners have a right to a clean and safe environment that is conducive to education.

3. RESPONSIBILITIES AND EXPECTATIONS OF EDUCATORS

An educator at Happy Home Academy School will maintain the responsibility of the parent to control and discipline learners in accordance with the school’s code whilst the learner is at school.

3.1 RIGHTS AND EXPECTATIONS OF EDUCATORS

- Learners must at all times behave appropriately in class so that they don't deprive the educator of his right to teach and fellow learners of their right to education.
- Learners must all times respect the dignity and fundamental rights of their educators.
- Learners must treat their educators with respect and courtesy.
- Parents must also treat their child's educator with respect and courtesy.
- Learners must be prepared to take part in all activities at school.
- Parents and educators must work together regarding the progress and behaviour of their child/ children.

3.2 EDUCATORS' RIGHTS AND REPONSIBILITIES

- Educators must establish and maintain a safe and disciplined learning environment within the classroom.
- Educators must respect the dignity and fundamental rights of their learners.
- Treat learners with respect and courtesy.
- Treat parents with respect and courtesy.
- Motivate learners to reach their full potential.
- Educators must inform parents about their child's progress.

4. EXPECTATIONS AND OBLIGATIONS OF PARENTS

4.1 EXPECTATIONS OF PARENTS

- The school must be a safe, neat, respectful and honourable environment for the learner.
- The learner must be motivated to perform and excel to the best of his/ her ability.
- Teaching periods and other activities will be planned and executed in an orderly and professional manner.
- Parents will receive regular feedback regarding their child's progress.

- A healthy balanced and constructive disciplinary code of conduct will be enforced.
- Parents will be notified about their child's behaviour.

4.2 OBLIGATIONS OF PARENTS

- Parents must ensure that their children attend school.
- Motivate their child to perform and excel to the best of their ability.
- Parents must encourage and foster self- discipline and respect amongst their children towards school.
- Any information regarding special circumstances which might impact on the learner's progress and behaviour must be shared with the school.
- Parents must be available for consultation.
- Parents have a duty to support the school and ensure that the learners abide by the rules and regulations of the school.
- Parents must fulfil their financial obligation towards the school.

5. RESPONSIBILITIES OF LEARNERS

5.1 SCHOOL AND CLASSROOM RULES

Learners must:

- Refrain from any action that will bring the name of the school into disrepute.
- Be actively involved in the making of school and classroom rules as set out in the schedule of offences.
- Ensure that they know and understand these rules, and the consequences of breaking them, and
- At all times, strive to act in accordance with these rules.

5.2 LEARNING AND SCHOOL WORK

Learners must:

- Attend to their school work during their classes.
- Complete all assigned homework within the determined period.

- Catch up on all the work missed during any period that they may have been absent, so as to maintain the GRADE of education of that grade.
- Be silent at the entrance hall, passages and circulation areas and move in an orderly fashion to and from the classes.
- Take necessary and reasonable care when using the assigned textbooks handed out for the year, and return them in the same condition they received them in.
- Ensure that they have all the necessary stationary, school books and equipment needed to carry out their school work
- Use appropriate language and behaviour in their interaction with educators and fellow learners, and act in such a way as to gain respect from educators.
- Recognize educators as partners in education, and respect their authority and the various responsibilities arising there from, and
- Recognize and respect the various cultures, customs and beliefs of fellow learners and educators to ensure the smooth running of the educational institution.

5.3 SECURITY AND CARE OF SCHOOL PROPERTY

Learners must:

- At all times take the necessary reasonable care when using all school facilities and equipment, and
- At all times keep the school and its grounds neat and tidy.

5.4 SCHOOL ATTENDANCE

Learners must:

- Accept and acknowledge the responsibility to learn and to be educated to their full potential, this includes but is not limit to, academic, occupational, social, spiritual and cultural potential.
- Attend the school during regular school hours from Monday to Friday, and
- If absent, their parent or legal guardian must notify the school as to the reason for the absence, and the learner must bring a signed note from their parent or legal guardian explaining the reason for their absence.

5.5 SCHOOL UNIFORM

The wearing of a school blazer and tie are compulsory throughout the year. All learners are required to wear the appropriate summer / winter school uniform at school.

Uniforms, as prescribed, are to be worn by all learners. Students are expected to be neat and tidy at all times. Pride in uniform and appearance reflects an overall respect for oneself and the school. Inappropriate or indiscreet behavior will be viewed as a lack thereof. Where the wearing of the incorrect uniform items is unavoidable, students must obtain the permission of the H.O.D until the problem has been rectified. This permission will only be granted at the written request of a parent unless, due to unforeseen circumstances, this is not possible. School uniform is required for all school outings, unless permission to the contrary has been granted by the Principal or H.O.D.

Summer: January, February, March, April, October, November and December.

Girls	Boys
White Socks	Long Grey Pants
Black Shoes	Short Sleeved white Shirts (tie collar)
Yellow Skirts	Black Shoes
Short sleeve white Shirts (tie collar)	Grey Socks
School Tie (compulsory)	Blazer (compulsory)
Blazer (compulsory winter)	Black or Grey Belts
	School tie (compulsory)
	Blazer(compulsory)

Winter: May, June, July, August, and September.

Girls	Boys
Long navy Socks or neutral Stockings	Long Grey Pants
(Grade 11 and 12 Only)	Black Shoes
Yellow Skirts	School jersey
Black Shoes	Long sleeved white Shirt (tie collar)
School Jersey	School Tie (compulsory)
Long sleeve white Shirt (tie collar)	Blazer (compulsory)
Blazer (compulsory)	School tie (compulsory)
	Blazer (compulsory)

Sportswear

Tracksuits for sport & outings

White Golf Shirt with school badge

Navy shorts

Navy socks with yellow stripes in turnover.

No other jerseys or blazers are allowed. These will be confiscated and only given back at the end of the term.

A Blazer can be worn without a jersey, but not the other way around. Tracksuits are worn for sport and may be worn in place of the school uniform for specific days to be decided by the school.

Parents must ensure that their children wear the proper uniform before they leave for school in the morning.

- The wearing of the school uniform is compulsory.
- All learners are required to wear the appropriate school uniform at school.
- At all times when a learner is in school uniform, whether during or after school hours, they must always be neat and tidy in appearance. This includes, but is not limited to, the following provisions in respect of:

5.5.1 Females

- Must always keep their hair clean and neat, and if their hair is longer than shoulder length, it must be worn up in a ponytail or tied back.
- Must always keep their nails cut short and clean.
- Must ensure that their school dresses are the required length i.e. at knee GRADE.
- Must keep school uniform clean and school shoes polished, and
- May not wear make up to school, nor may they dye their hair.

5.5.2 Males

- Must always ensure that their hair is clean and neat.
- Must keep their nails cut short and clean.
- Must ensure that their school uniform is clean and that their school shoes are polished, and
- Ensure that their facial hair is always kept clean – shaven.

5.6 VALUABLES AND PERSONAL BELONGINGS

The School will not be held responsible for theft of or damage to personal belongings on School premises (e.g. cell phones, bags, books and clothing).

- Learners should avoid bringing cell phones, large sums of money and valuables to School. Cell phones may not be switched on during a normal School day. If the learner

brings a cell phone to School, the learner must carry a written request from the parent, which must provide for an indemnification against loss of or damage to the cell phone.

- If a parent requests a learner to pay School fees on his/her behalf, such School fees should be paid before the start of the School day.
- Arrangements should be made with the educator in charge for safekeeping of valuables, etc. during sports practices.
- Learners may not bring computer games, iPods or similar electronic devices to School.

5.7 GENERAL RULES

1. Loitering and/or playing in and around the corridors, stairwells and toilets is forbidden.
2. All litter must be placed in refuse bins or wastepaper baskets.
3. Willful damaging, vandalising or neglect of School property and the property of others, either by writing or by a physical act, is prohibited. Theft of School and Academy property is also prohibited.
4. Any act of cheating in class work, homework, informal and formal tests or internal or external examination is prohibited. Furthermore, copying of and/or borrowing another learner's work is forbidden.
5. Disruptive, unruly, rude and/or offensive behaviour will not be tolerated.
6. The timeous handing in of work is the responsibility of each learner.
7. Learners who fail to produce a medical certificate on absenteeism during formal examinations/tests/assessment tasks will obtain a mark of "0" (nought) for the particular examination/test/assessment task.
8. The learner will respect the beliefs, culture, dignity and rights of other learners, as well as their right to privacy and confidentiality.
9. Language that is seen as pejorative, discriminatory or racist is prohibited.
10. Any act that belittles, demeans or humiliates another learner's culture, race or religion is prohibited.
11. All learners have the right to an education free of interference, intimidation and/or physical abuse. The learner will respect the property and safety of other

learners. Fighting or threatening of other learners is forbidden.

12. The learner will respect those learners in positions of authority. A learner who is in a position of authority will conduct him/herself in a manner befitting someone in authority. S/he will respect the rights of other learners and will not abuse such authority bestowed upon him/her through his/her position.

13. The carrying, copying and/or reading of offensive material is prohibited.

14. During the scheduled break time periods, all learners must behave themselves in accordance with the principles in this code.

15. No learner may leave the school at any time before the end of the school day, unless with the written consent of an educator.

16. Learners must keep clear of areas that are indicated as out of bounds. These include:

16.1 The School motor vehicles garage.

16.2 The playing fields, tennis courts, basketball courts, shooting range, swimming pool and area, except while attending official sports practice and matches or during a lesson while under the supervision of the subject educator.

16.3 Electrical mains distribution boxes, fire extinguishers and hoses.

16.4 Parking lots, except while accessing their own vehicles.

5.8 GOVERNING PUBLIC PLACES

The School is a place of safety where laws pertaining to public spaces are applicable.

1. No dangerous objects or illegal drugs as defined in the SA Schools Act or the Safety Regulations will be brought onto and/or used on the School property unless authorised by the Principal for educational purposes. Dangerous objects include knives, firearms or any item that could harm a person.
2. The carrying and/or smoking of cigarettes is prohibited.
3. Alcohol is not permitted on School premises or during any School activity.
4. The carrying of and/or consumption of illegal chemical substances and drugs is prohibited.

Part 2: Disciplinary System

SCHEDULE OF OFFENCES AND RECOMMENDATION DISCIPLINARY ACTION:

Table 1: List of offences per grade of offence

Grade 1: Offences	Grade 2: Offences	Grade 3: Offences	Grade 4: Offences
<ul style="list-style-type: none"> • littering • excessively noisy or unruly behaviour before School, during change overs, during breaks, and after School • eating, drinking or chewing gum during any contact time (class and assembly) • misconduct in an assembly • entering an out of bounds area, classroom or passage without permission • loitering in the passages, at the tuck shop or vending machines, at the toilets or change rooms • misconduct or poor sportsmanship during an extra-mural activity's practice, intra- or inter-School competition or league fixture • failure to: <ul style="list-style-type: none"> – submit an absentee note or exit notes by the stipulated deadlines – return a library book by the due date, or pay the fine for overdue book/s – attend an extramural activity's practice session without excusing himself – attend duty class – attend a compulsory activity as a spectator without submitting a written excuse letter prior to the event – attend detention • continual interference 	<ul style="list-style-type: none"> • vandalism • interfering with another person's possessions/property without the owner's consent • damaging another person's possessions/property as a result of interfering or using said possession or property without the owner's consent • racism: remarks/insults • forgery: altering of official documents such as medical certificates and qualifications and fraudulent use thereof • intimidation by verbal or physical threat to harm the person or his property (bullying) • swearing, lying or using obscene gestures • verbal or non-verbal abuse • disrespect or insolence • insubordination – ignoring or failing to carry out a specific instruction (to include failure to do work/punishment set in the exclusion room, or failure to report to the exclusion room, or failure to report to the subject teacher with this work/punishment as stipulated) • fighting, common assault or attempted assault • public disturbance and public indecency • gambling • failure to attend detention without prior submission of a written excuse or note 	<ul style="list-style-type: none"> • possession of weapons that can cause physical injury (knives, etc.) • entering the School premises while under the influence of alcohol/drugs • possession, copying, distribution, use or displaying of pornographic material • assault with the intent to do grievous bodily harm • truancy from School or leaving School grounds without the necessary permission • taking part in any form of illegal strike action/meeting/campaign on School premises • any learner who, in or outside of the buildings, or on or off the premises of the School, whilst under the control of the School authorities, intentionally conducts himself in a manner which is or could be seriously detrimental to the maintenance of order or discipline at the School • violating the rights of other learners to receive education by disrupting classes, preventing other learners from attending classes, preventing teachers from providing teaching, or in any other manner • violating the rights of the teacher to carry out his/her tasks, to the detriment of the School, the staff, the teacher, or fellow 	<ul style="list-style-type: none"> • use of weapons that cause physical injury (knives, etc.) • possession and/or use of a firearm, firearm magazine, ammunition, dangerous or lethal weapon • possession, using and/or dealing in drugs, or alcohol, or any other intoxicating substance • poisoning, or attempting to poison another person • theft, robbery, breaking and entering • malicious damage/injury to property of the School, staff members, fellow learners or any other person or body • rape, attempted rape, or indecent assault • physical assault that results in bodily harm • sedition or inciting any form of illegal strike action/meeting/campaign on School premises • Any offence punishable under common law

<p>with another learner which causes minor physical or mental discomfort</p> <ul style="list-style-type: none"> • misconduct during detention • minor infringements of uniform regulations: wearing of printed T-shirts; an incorrect jersey or tracksuit top as an outer garment; incorrect colour socks or belt; wearing of jewellery • failure to wear the correct full School uniform when in a public place, including the wearing of unauthorised items • failure to wear the correct sports kit for a match or practice hitchhiking while in School uniform, formal or sport dress • disruptive behaviour in class • spitting in public • failure to: <ul style="list-style-type: none"> – do classwork set and submit homework – bring the required textbooks, notes, stationery, or equipment to a lesson – hand work in on time • copying another learner’s classwork or homework • defacing School property • reporting late for class, relief, or to the exclusion room • use of offensive material to cover books or files 	<ul style="list-style-type: none"> • unacceptable hair styles, including bleaching or colouring • display of visible tattoos • using a cell phone as a means of communication during formal testing • cheating, attempting to cheat, or having forbidden material or information in a test venue during controlled testing (class tests, term tests, internal exams). This includes any form of communication, verbal or non-verbal, with another learner • copying of computer exercises, projects or any other work intended for the year mark • truancy from any contact time • possession or use of fire crackers • failure to attend an extra-mural activity fixture or function as a participant or official • any action which brings the School’s name into disrepute • possession of offensive material, excluding pornographic material • tampering with safety and other equipment on School premises • unreasonable repetition of a Grade 1 offence 	<p>learners</p> <ul style="list-style-type: none"> • reckless or negligent driving whether in School uniform or not, and whether on the School property or not • unreasonable repetition of a Grade 2 offence 	
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GRADE 1: OFFENCES	RECOMMENDED CORRECTIVE MEASURES
<ul style="list-style-type: none"> • Academic: Books/work materials left at home; homework not done on time/copied; • Extra-mural activity: non-attendance at practices and matches (without a valid excuse to teachers/coach); 	<p>Corrective actions/sanctions are carried out by the individual teacher and may include the following:</p> <ul style="list-style-type: none"> • Verbal reprimand; • Written punishment;

<ul style="list-style-type: none"> Personal conduct in classroom/on playground: Inappropriate displays of affection between learners; late arrival for class; uncooperative behaviour; discourteous behaviour/insolence/temper tantrum; foul language; defacing desks/books/cases with graffiti; eating/chewing in class; littering; cell phone ringing; Dress code: Untidiness/unkept appearance; school dress code not followed 	<ul style="list-style-type: none"> Detention at break; Subtracting marks (homework); Temporary confiscation until end of school term (uniform, jewellery, cell phones, bags and cases); Removing graffiti from bags and cases at break; Written notification
GRADE 2: OFFENCES	RECOMMENDED CORRECTIVE MEASURES
<ul style="list-style-type: none"> Plagiarism of any work or cheating/attempted cheating in class test/assignment 	<ul style="list-style-type: none"> Nought for test and warning letter
<ul style="list-style-type: none"> Damage to property/possession of other learners' property 	<ul style="list-style-type: none"> Repair/replacement, warning letter and Principal's detention
<ul style="list-style-type: none"> Defiance/disregarding of an authority figure's instruction 	<ul style="list-style-type: none"> Suspension from class, warning letter and Principal's detention
GRADE 2: OFFENCES	RECOMMENDED CORRECTIVE MEASURES
<ul style="list-style-type: none"> Detention – non-attendance 	<ul style="list-style-type: none"> Making up missed detention, warning letter and an informal hearing
<ul style="list-style-type: none"> Disregarding test/examination procedures 	<ul style="list-style-type: none"> Warning letter and Principal's detention
<ul style="list-style-type: none"> Disruptive/uncooperative in class 	<ul style="list-style-type: none"> Identification of culprit/s and grade teacher to organise corrective measures
<ul style="list-style-type: none"> Disruptive behaviour frustrating teaching and learning in the classroom 	<ul style="list-style-type: none"> Warning letter, detention and suspension
<ul style="list-style-type: none"> Repeated dress code infringements (including hair and personal grooming) 	<ul style="list-style-type: none"> After three (3) warnings, suspension
<ul style="list-style-type: none"> Fighting 	<ul style="list-style-type: none"> Warning letter and suspension
<ul style="list-style-type: none"> Fire-crackers 	<ul style="list-style-type: none"> Warning letter and detention
<ul style="list-style-type: none"> Forgery, e.g. parent/guardian's signature 	<ul style="list-style-type: none"> Warning letter and detention
<ul style="list-style-type: none"> Gambling on or off School property 	<p>1st offence: Special detention 2nd offence: Special detention 3rd offence: Informal disciplinary hearing, special detention and professional counselling (all money to be confiscated)</p>
<ul style="list-style-type: none"> Graffiti: books, case, desk, walls, etc. 	<ul style="list-style-type: none"> Removal, warning letter and Principal's detention
<ul style="list-style-type: none"> Late for school – 3 (three) days 	<ul style="list-style-type: none"> Phone call to parents and detention
<ul style="list-style-type: none"> Late arrival for school – after 8:20 am 	<ul style="list-style-type: none"> Phone call to parents and principal's detention

<ul style="list-style-type: none"> • Offensive material 	<ul style="list-style-type: none"> • Warning letter and detention
<ul style="list-style-type: none"> • Lying 	<ul style="list-style-type: none"> • Warning letter and detention
<ul style="list-style-type: none"> • Smoking – possession of cigarettes / holding cigarette / caught in the act on/off School property 	<p>1st offence: Special detention 2nd offence: Special detention 3rd offence: Informal disciplinary hearing, special detention and professional counselling (all cigarettes and lighters to be confiscated)</p>
<ul style="list-style-type: none"> • Smoking – selling cigarettes on/off School property 	<p>1st offence: Informal disciplinary hearing, warning letter and special detention 2nd offence: Formal disciplinary hearing, warning letter and special detention</p>
<ul style="list-style-type: none"> • Spitting 	<ul style="list-style-type: none"> • Principal's detention
GRADE 2: OFFENCES	RECOMMENDED CORRECTIVE MEASURES
<ul style="list-style-type: none"> • Sticking a sharp object e.g. pin, pen, nib etc. into a fellow learner 	<ul style="list-style-type: none"> • Warning letter and detention
<ul style="list-style-type: none"> • Substance abuse – possession/sniffing of unauthorised substances, e.g. meths, benzene, thinners, etc. 	<ul style="list-style-type: none"> • Informal hearing, warning letter and detention
<ul style="list-style-type: none"> • Threatening assault/intimidation of a fellow learner 	<ul style="list-style-type: none"> • Phone call to parents and warning letter and detention
<ul style="list-style-type: none"> • Truancy – bunking a lesson 	<ul style="list-style-type: none"> • Principal's detention
<ul style="list-style-type: none"> • Truancy – bunking a day or part of day 	<ul style="list-style-type: none"> • Phone call to parents, warning letter and detention
<ul style="list-style-type: none"> • Vandalism – defacing/damaging/breaking School property 	<ul style="list-style-type: none"> • Phone call to parents, warning letter and detention
<ul style="list-style-type: none"> • Verbal abuse of a fellow learner 	<ul style="list-style-type: none"> • Phone call to parents, repairs/payment of damages, warning letter and detention
GRADE 3: OFFENCES	RECOMMENDED CORRECTIVE MEASURES
<ul style="list-style-type: none"> • Alcohol – possession at school or on a school outing / smelling of liquor / under the influence at school or on a school outing 	<ul style="list-style-type: none"> • Disciplinary hearing, warning letter, community service and detention
<ul style="list-style-type: none"> • Assault on a fellow learner (causing bodily harm) 	<ul style="list-style-type: none"> • Suspension from class/school. Disciplinary hearing, warning letter, community service and detention
<ul style="list-style-type: none"> • Bullying/Intimidation 	<ul style="list-style-type: none"> • Warning letter and community service and detention
<ul style="list-style-type: none"> • Cheating/attempted cheating in final Grade 12 examination 	<ul style="list-style-type: none"> • Implementation of official provincial procedures
<ul style="list-style-type: none"> • Possession/distribution of test or examination material prior to test or examination being written 	<ul style="list-style-type: none"> • Disciplinary hearing, nought for test/examination, warning letter, community service, detention/official provincial

	procedures for Grade 12
<ul style="list-style-type: none"> Ongoing disruptive behaviour in classroom (frustrating School's educational programme) 	<ul style="list-style-type: none"> Suspension from class/school, disciplinary hearing, warning letter, community service and detention
<ul style="list-style-type: none"> Disruptive behaviour on School property or on School sponsored fixture/outing/trip/tour (frustrating school's educational/extracurricular programme) 	<ul style="list-style-type: none"> Suspension from class/school, disciplinary hearing, warning letter, community service and detention
<ul style="list-style-type: none"> Engaging in a conspiracy to disrupt the proper functioning of school through collective action 	<ul style="list-style-type: none"> Suspension from class/school. Disciplinary hearing, warning letter, community service and detention
<ul style="list-style-type: none"> Drugs – consumption not associated with School 	<ul style="list-style-type: none"> Interview with parents, professional intervention
<ul style="list-style-type: none"> Gangs – promoting formation of/associating with/furthering activities of school gangs/ 'social groups' 	<ul style="list-style-type: none"> Suspension from school, disciplinary hearing, warning letter and detention
<ul style="list-style-type: none"> Involving/attempting to involve outsiders in disputes between learners 	<ul style="list-style-type: none"> Disciplinary hearing, warning letter, community service and detention
GRADE 3: OFFENCES	RECOMMENDED CORRECTIVE MEASURES
<ul style="list-style-type: none"> Pornography – distribution at school 	<ul style="list-style-type: none"> Warning letter, community service and detention
<ul style="list-style-type: none"> Public indecency 	<ul style="list-style-type: none"> Disciplinary hearing, warning letter, community service and detention
<ul style="list-style-type: none"> Racist conduct that defames a teacher/learner 	<ul style="list-style-type: none"> Suspension from class/school. Disciplinary hearing, warning letter, community service and detention
<ul style="list-style-type: none"> Improper suggestions of a sexual nature 	<ul style="list-style-type: none"> Disciplinary hearing, warning letter, community service and detention
<ul style="list-style-type: none"> Sexual harassment of teacher/learner 	<ul style="list-style-type: none"> Suspension from school, disciplinary hearing, warning letter, community service and detention
<ul style="list-style-type: none"> Threatening to assault/Intimidating a teacher 	<ul style="list-style-type: none"> Suspension from school, disciplinary hearing, warning letter, community service and detention
<ul style="list-style-type: none"> Verbal abuse of a teacher 	<ul style="list-style-type: none"> Suspension from school. Disciplinary hearing, warning letter, community service and detention or expulsion
GRADE 4: OFFENCES	RECOMMENDED CORRECTIVE MEASURES
<ul style="list-style-type: none"> Alcohol – drinking/drunken at school or on school outing 	<ul style="list-style-type: none"> Suspension from school, disciplinary hearing, warning letter, community service and detention/expulsion
<ul style="list-style-type: none"> Alcohol – drinking in public 	<ul style="list-style-type: none"> Suspension from school, disciplinary hearing, warning letter, community service and detention/expulsion
<ul style="list-style-type: none"> Assault on a learner causing serious bodily harm 	<ul style="list-style-type: none"> Suspension from school, disciplinary hearing and expulsion
<ul style="list-style-type: none"> Assault on a teacher 	<ul style="list-style-type: none"> Suspension from school, disciplinary hearing and expulsion

<ul style="list-style-type: none"> • Bribery/attempted bribery of any person in respect of any test/examination material 	<ul style="list-style-type: none"> • Disciplinary hearing, warning letter, community service and detention/expulsion
<ul style="list-style-type: none"> • Dangerous weapon or object e.g. knife – possession at school 	<ul style="list-style-type: none"> • Suspension from school, disciplinary hearing, appropriate punishment e.g. community service and detention/expulsion
<ul style="list-style-type: none"> • Dangerous weapon or object e.g. firearm – possession at school/school outing 	<ul style="list-style-type: none"> • Suspension from school, disciplinary hearing, expulsion
<ul style="list-style-type: none"> • Drugs/illegal substances – possession at school/school outing 	<ul style="list-style-type: none"> • Suspension from school, disciplinary hearing, warning letter, community service and detention
<ul style="list-style-type: none"> • Drugs/illegal substances – consumption/under the influence at school/on school property 	<ul style="list-style-type: none"> • Suspension from school, disciplinary hearing, warning letter, community service and detention and professional counselling
<ul style="list-style-type: none"> • Drugs/illegal substances – dealing (“pushing”) at school / on school outing 	<ul style="list-style-type: none"> • Suspension from school, disciplinary hearing and expulsion
<ul style="list-style-type: none"> • Forgery of any document of signature to the potential/actual prejudice of the School 	<ul style="list-style-type: none"> • Suspension from school, disciplinary hearing, warning letter, community service and detention/expulsion
GRADE 4: OFFENCES	RECOMMENDED CORRECTIVE MEASURES
<ul style="list-style-type: none"> • Fraud (financial) 	<ul style="list-style-type: none"> • Suspension from school, disciplinary hearing, compensation, warning letter, community service and detention/expulsion
<ul style="list-style-type: none"> • Hostage-taking 	<ul style="list-style-type: none"> • Suspension from school. Disciplinary hearing and expulsion
<ul style="list-style-type: none"> • Satanic practices that damage property or cause harm to people or any other living creatures 	<ul style="list-style-type: none"> • Suspension from school. Disciplinary hearing, warning letter, community service, detention and professional counselling/expulsion
<ul style="list-style-type: none"> • Sexual assault/rape 	<ul style="list-style-type: none"> • Suspension from school. Disciplinary hearing and expulsion
<ul style="list-style-type: none"> • Theft/dishonest conduct to the prejudice of another person 	<ul style="list-style-type: none"> • Disciplinary hearing, replacement of stolen articles, warning letter, community service and detention/expulsion
<ul style="list-style-type: none"> • Trading in test/examination material for personal monetary gain 	<ul style="list-style-type: none"> • Disciplinary hearing, warning letter, community service, detention/expulsion
<ul style="list-style-type: none"> • Vandalism – malicious damage to school/teacher’s property 	<ul style="list-style-type: none"> • Disciplinary hearing, repair damage, warning letter, community service and detention/expulsion